

POLICIES & PROCEDURES 2011

Hill County Conservation District Rental Equipment

Brillion Drill ---\$7.00 per acre with a \$25 minimum	<u>\$500.00 deposit required</u>
Tree Planter --\$.05 per tree with a \$20 minimum	<u>\$150.00 deposit required</u>
Mulch Fabric Layer --\$30.00 per day	<u>\$150.00 deposit required</u>
Scalper --\$3.00 per acre	<u>\$150.00 deposit required</u>
Gopher Getter --\$30.00 per day	<u>\$150.00 deposit required</u>

The Hill County Conservation District (HCCD) owns the above listed equipment. Interested parties in and near Hill County may rent it. Those persons renting the equipment are **responsible for the upkeep of the equipment**, which includes **cleaning the drills out before returning**. Repairs required beyond normal wear of the item will be evaluated by the HCCD. If the HCCD bears the cost of repairs, confirmation of any repairs must be submitted to the HCCD by the return of the worn parts and or/ a receipt for the purchase of new parts. *The deposits must be paid and the acceptance of these conditions signed before removal of the equipment.* The deposit will be returned AFTER the equipment has been inspected and/or the next person using the equipment notifies the office, prior to use, that there is no problem with it.

Renters will need to show proof of motor vehicle insurance and general liability before renting the Brillion, tree planters, or fabric layer.

Renters must notify the HCCD when the equipment is received and when it is returned. Jennifer, or one of the NCRS staff, must be notified of the return of the equipment. The number to call is 265-6792 ext. 101. Renters & a staff person must inspect the equipment prior to use. Contact the HCCD office immediately if the equipment needs repairs or is not working properly. When the equipment is returned, someone from the office must inspect it before refund of the deposit. You must pay your bill within 30 days, or a late charge will be added.

The seeders are to be used to seed various grass crops, legumes, and perennial crops. The seeders are not to be used for the seeding of annual crops or small grains. Proposals for alternative crops or special cropping situations will be reviewed and taken into consideration.

A **\$20.00 a day holding fee** will be imposed when equipment is not in use and other individuals are waiting to use the equipment. Pay your bill promptly. This income helps provide the various services offered by the HCCD. If any problems arise, please contact Jennifer, HCCD administrator, at 265-6792 ext. 101.

Signature of renter _____
By my signature, I agree to the above policies and procedures for the rental of _____

Signature of staff _____ Date _____

Revised May 2011